



**CREATE HOPE
in the WORLD**

2023-24 GRANT MANAGEMENT SEMINAR

Rotary District 7600

Feb 4th 2023

DISTRICT 7600 GRANTS COMMITTEE (2023-2024)

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DRFC: John Padgett
jpadgett@mcguirewoods.com

DISTRICT GRANT TEAM

Raghavan Sadagopan (Chair)	Rotarian.Raghavan@gmail.com
Al Mink	almink@systemsspirit.com
Lee Harris	harris2806@comcast.net
Sarah Saville	sarahmsaville@gmail.com

GLOBAL GRANT TEAM

Adeeb Hamzey (Chair)	adeeb.hamzey@gmail.com
Ray Spencer	rspencer@jamesriverarchitects.com
Adeeb Hamzey	adeeb.hamzey@gmail.com
Al Mink (Reporting Officer)	almink@systemsspirit.com

Scholarships Chair: Mike Little
mwlittle@vcu.edu

GMS OBJECTIVES

By the end of today, Participants will be familiar with

- The types of grants that can be funded
- How the District receives the funding for grants
- How to secure DDF for a Global Grant project
- How to apply for a District Grant
- Where to enter the Club's Foundation Goal on myrotary.org
- Observe a live grant application & reporting demonstration in DACdb.com

SOME FOUNDATION BASICS

Mission: The Rotary Foundation helps Rotarians to advance world understanding, goodwill, and peace by improving health, providing quality education, improving the environment, and alleviating poverty.

Financial Structure: The Rotary Foundation is organized as a public charity operated exclusively for charitable purposes and governed by a Board of Trustees. The operations of Rotary International, a member organization, are overseen by its Board of Directors.

Rotary International

The Board of Directors establishes policy for Rotary International and provides guidance that helps our clubs thrive. Clubs elect the members of the Board every year at the Rotary International Convention, and each director serves for two years.

Rotary Foundation

The Board of Trustees manages the business of The Rotary Foundation, the charitable arm of our organization that funds service activities. The RI president-elect nominates the trustees, who are elected by the RI Board to four-year terms.

SOMETHING TO BE PROUD OF



4

star charity - Charity
Navigator's highest level

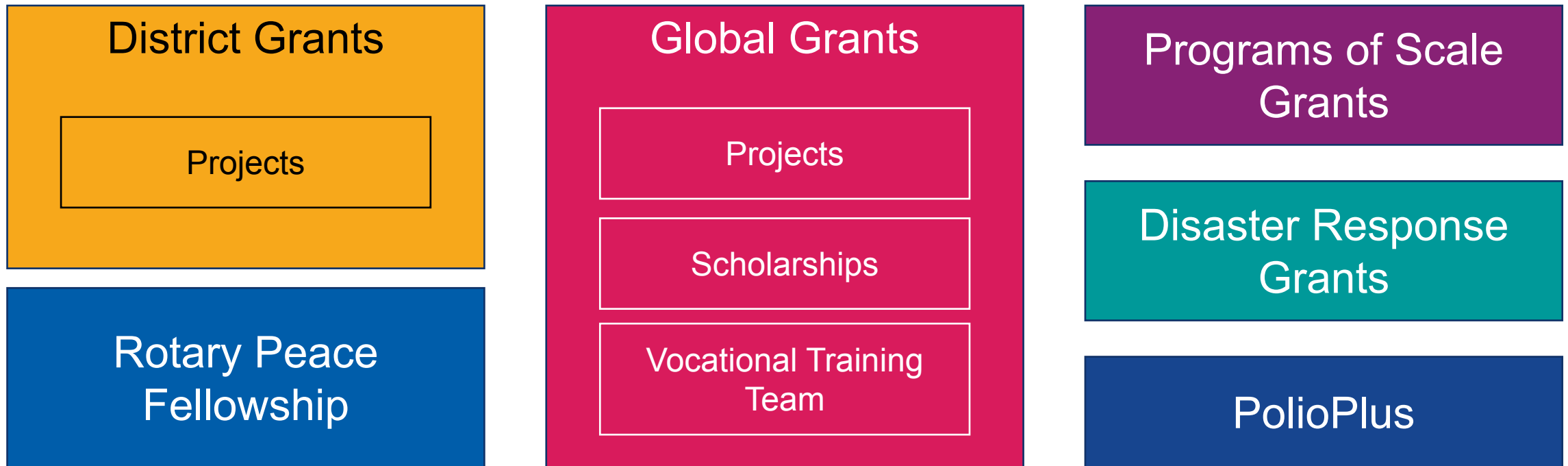


91%

of funds are spent on
program awards and operations



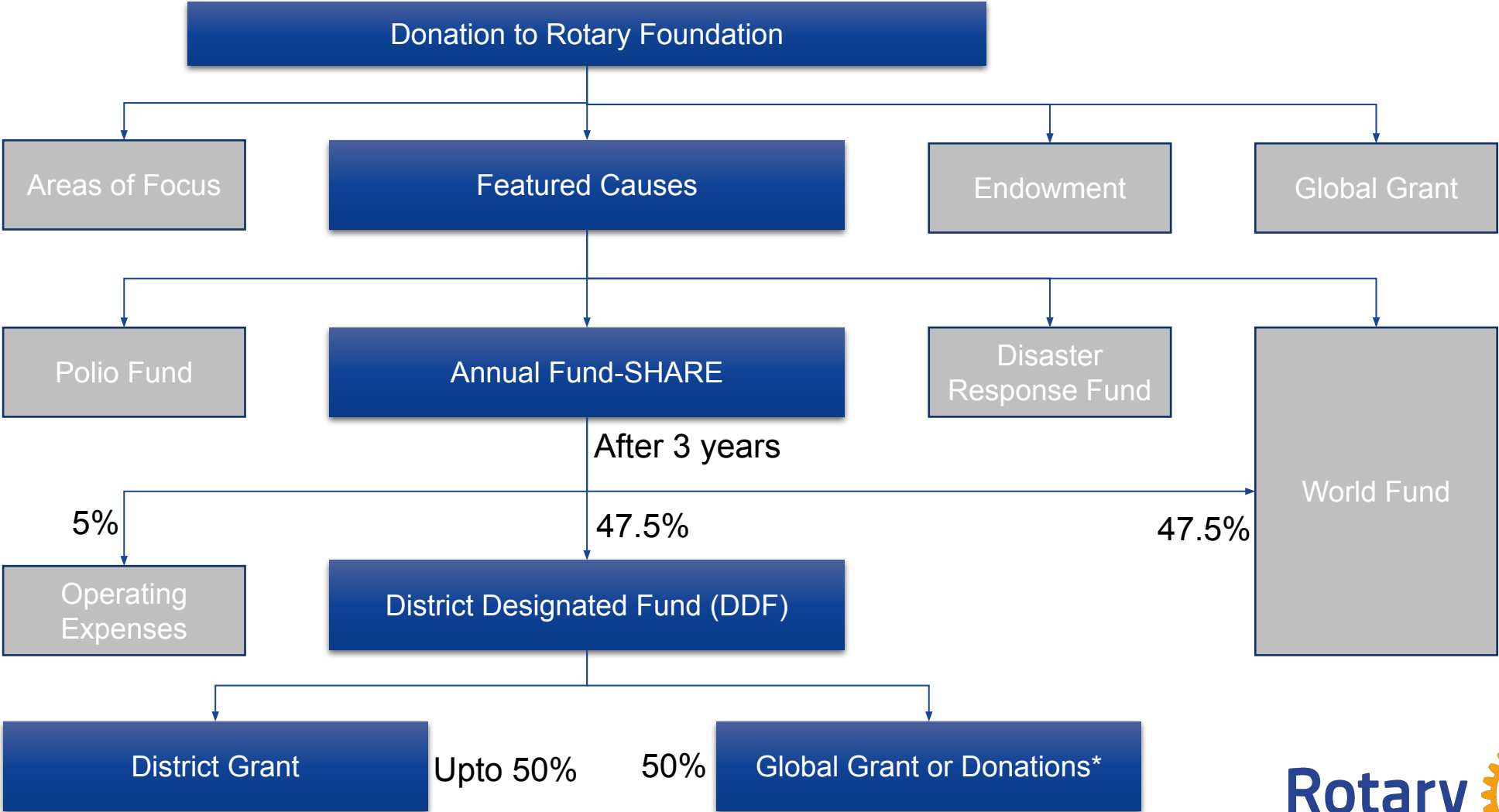
ROTARY FOUNDATION PROGRAMS



DISTRICT DESIGNATED FUNDS

HOW DOES THE DISTRICT GET THE FUNDING?

The DDF is based on the District contribution to the Rotary Foundation three years ago



*Donation options include PolioPlus, peacebuilding programs, pooled endowed funds, the World Fund, Disaster Response Fund, or another district.

DDF IN 2022-23 ROTARY YEAR

- 2022-2023 DDF will be ~\$257,000
- Available for District Grants ~\$128,500
- Available for Global Grants ~\$128,500 + *Carryover from prior years*

GRANTS

subhead

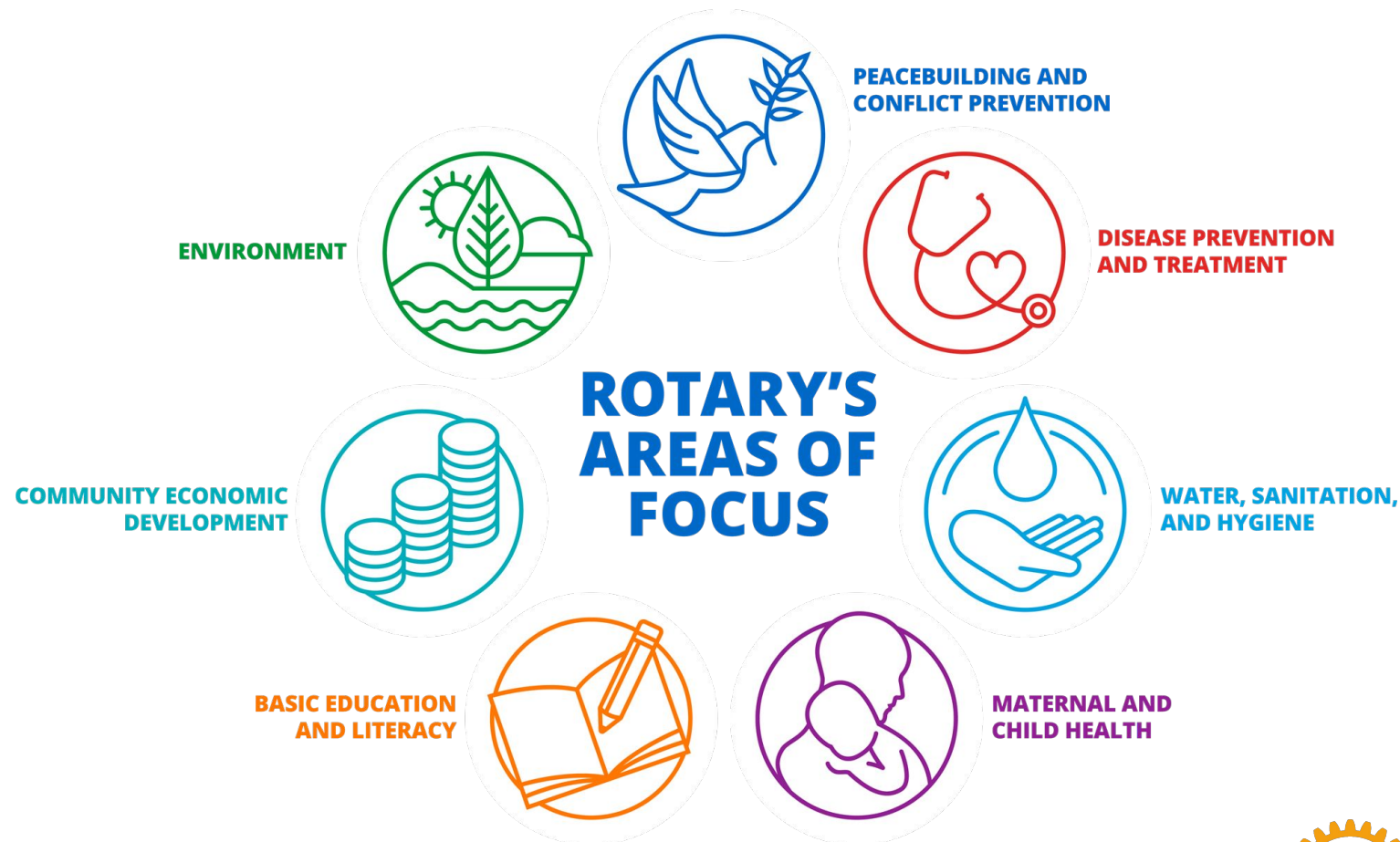
DISTRICT GRANT VS GLOBAL GRANT

District Grants

Fund smaller-scale, short-term projects that address immediate needs in your community or abroad. They range < \$30,000

Global Grants

Support large international projects with long-term, sustainable outcomes in one or more of Rotary's areas of focus. They range from \$30,000 to \$400,000

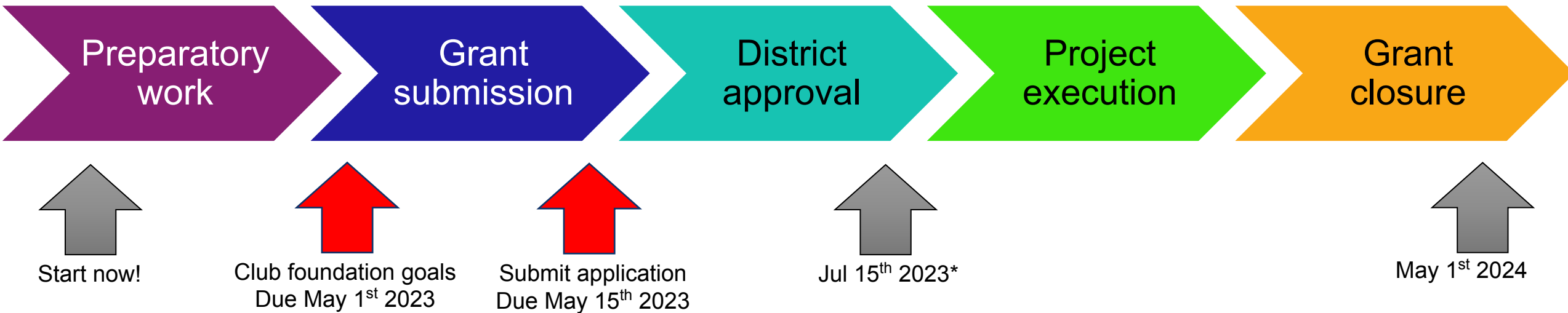


DISTRICT GRANT

WHAT IS A DISTRICT GRANT

- Small scale, short-term activities in your communities and abroad
- Overall Project budget < \$30,000
- Same areas of focus as global grants
- \$5000 per Rotary Club; \$2500 per Rotaract; \$1500 per Interact Club
- Max \$25,000 DDF towards project

DISTRICT GRANT LIFECYCLE



* TRF Block Grant approval and receipt of funds from TRF (Timing contingent upon TRF)

Timeline for 2023-24 District Grant

LIFECYCLE: PREPARATORY WORK

Preparatory work

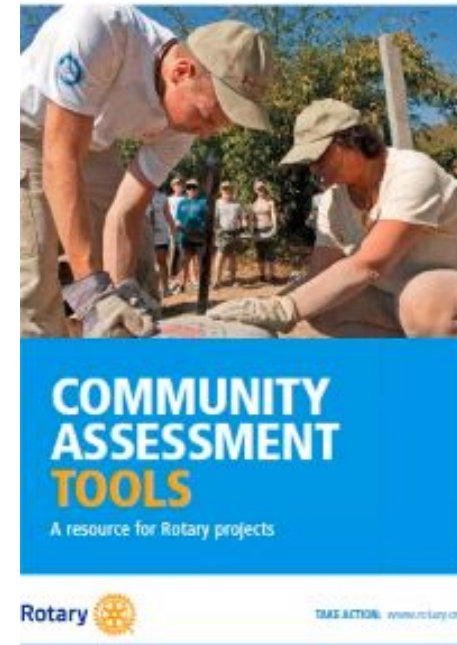
Grant submission

District approval

Project execution

Grant closure

- Each Club must execute a Memorandum of Understanding (“MOU”) AND upload the executed MOU(s) to DACdb
- The 2023-24 Rotary Club President (current PE) must submit the club’s 2023-24 Foundation Goals in Rotary Club Central before May 1, 2023
- Have at least one club member attend a Grants Management Seminar (“GMS”)
- Develop a project based on an identified “**Community Need**”
- Use the **Grants Module in DACdb** to apply for the Grant. Add the required Email signatories for the year 2023-24 in DacDB
- **Close out any open Grants from the past year**
- No repeat projects



LIFECYCLE: GRANT SUBMISSION

Preparatory work

Grant submission

District approval

Project execution

Grant closure

Project Budget = District Contribution + Club Contribution

- District contribution
 - \$5000 limit per Rotary club
 - \$2500 limit per Rotaract Club
 - \$1500 limit per Interact Club
 - Maximum of 5 Rotary Clubs
 - Maximum of 2 Rotaract Clubs
 - \$25,000 DDF max per project
- Club contribution
 - At least 10% of the project cost

Plan a budget

Use Zero-based budgets and be sure to include estimates/documentation of requested expenses

CONSIDER PARTNERING with a Rotaract Club or Interact Club

Document how ALL CLUBS WILL BE ENGAGED IN THE PROJECT

LIFECYCLE: GRANT SUBMISSION

Preparatory work

Grant submission

District approval

Project execution

Grant closure

- Target a project within the Rotary areas of focus
- Document how the project is sustainable
- All participating clubs are in good standing with RI
- Each Club must execute a Memorandum of Understanding (“MOU”) AND upload the executed MOU(s) to DACdb. That means: Print, sign, scan, & upload (Rotary/ Rotaract/ Interact)
- Lead club completes Grant Module in DACdb before May 15th 2023

LIFECYCLE: DISTRICT APPROVAL

Preparatory work

Grant submission

District approval

Project execution

Grant closure

- District Grants Committee reviews each grant on a first come first serve basis and approves all or part of the club grant
- A Spending Plan is created, noting each approved club grant, and sent to TRF for approval
- TRF sends District Grant funds to the District as a block grant
- District 7600 funds Club grants per the approved Spending Plan

**Do not start the Project before
receiving the Grant money from
the District**

**DDF contribution will be issued around
August 1st**

LIFECYCLE: PROJECT EXECUTION

Preparatory work

Grant submission

District approval

Project execution

Grant closure

- Wait to start the Project until TRF approves the District Spending Plan— generally around August 1st
- Contact the Grants committee if you need to change the scope of the project
- Keep records for audit purposes
- Do have a Public Image plan using Rotary Branding. **Publicity, publicity, publicity!**

LIFECYCLE: GRANT CLOSURE

Preparatory work

Grant submission

District approval

Project execution

Grant closure

- Clubs Submit final reports to District through DacDB
 - Copies of all Invoices & Receipts
 - Copies of both side of all checks
 - Pictures of the project
 - Details of Rotarian/ Rotaract/ Interact Engagement
- Maintain records for five (5) years
- District reviews the final report and closes the grant
- District submits final report to TRF

THE IMPACT OF OUR SERVICE

ROTARY'S IMPACT BUILDING BLOCKS

INPUT

The resources invested in a project

EXAMPLE:

Time, money, training, and materials used for project/program

OUTPUT

The immediate results of a project

EXAMPLE:

People trained, materials delivered, people and institutions engaged

OUTCOME

The short-term or intermediate results of a project

EXAMPLE:

Adoption of systems and/or practices encouraged by project

IMPACT

The positive, long-term changes resulting from our actions

EXAMPLE:

Measurable improvement that otherwise would not have happened

CONFLICT OF INTEREST POLICY

- Exists when a Rotarian benefits financially or personally from a grant
- Benefit can be direct to a Rotarian or indirect to an associate of the Rotarian

IMMEDIATE DEADLINE

- | | |
|-----------------------------|--|
| Before May 1st | Close the 2022 – 23 District Grant |
| Before May 1st | Add club foundation goals in Rotary Club Central |
| Before May 15 th | Submit the Grant application |

KEY TAKE-AWAYS FOR EACH CLUB

- Sign & Upload the “MOU” or NO grant!
- Attend a GMS or NO grant!
- Enter GOALS by MAY 1 or NO grant!
- Submit grant application by May 15th or NO grant!
- Submit Final Report for 2022/23 grant by MAY 1, 2023 or NO grant!
- No repetitive projects or NO grant!
- Sustainability projects or NO grant!
- Do not start the Project before receiving the Grant money from the District
- Use the Grant to make a difference in your community

DEMO: Entering goals at ROTARY CLUB CENTRAL

HOW TO REPORT YOUR FOUNDATION GOALS ON MY ROTARY

1

Dashboard

Goal Center

Global View

Service Activities

Resources

Reports

Club Ratings

Contact Us

My Rotary

SETTINGS

Language

Rotary

Club Central

Dashboard

Welcome to Rotary Club Central, the online tool for setting goals and tracking progress. Explore data and trends related to your club's goals on this page, and use the tabs to manage goals, project activities, and more.
Please note: data reported outside Rotary Club Central, including data reported in My Rotary, will be delayed for at least 24 hours.

Global

My Zone

My District

All Club Groups

All Clubs

District 7600

Membership Trends

2014-15

2015-16

2016-17

2017-18

2018-19

2.8k

2.78k

2.75k

2.71k

2.69k

July 1

Gender Trends

2014-15

2015-16

2016-17

2017-18

2018-19

Female

653

665

645

670

673

Male

2.07k

2.08k

2.04k

2.01k

1.95k

Unreported

1

1

0

2

2

Rotary

HOW TO REPORT YOUR FOUNDATION GOALS ON MY ROTARY

2

Dashboard

Goal Center

Global View

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SETTINGS

Language

Rotary

Club Central

Goal Center

Please note: data reported in My Rotary

Club Group 7600_Ar...

2018-19

Search clubs...

Rotary Club of

5 OF 27 ACHIEVEMENT

EDIT

Members & Engagement

Rotary Foundation Giving

Service

Young Leaders

Public Image

Rotary Citation

All

Annual Fund contributions

PolioPlus Fund contributions

ACHIEVEMENT (USD)

GOAL (USD)

965

1,700

0

200

Find your club in the drop down list

Make sure the appropriate year is listed

Click edit to see the list of Foundation Goals

Annual Fund contributions	ACHIEVEMENT (USD)	OF	GOAL (USD)
Show goal details and history	965		1,700
	As Of 26-Feb-19		
PolioPlus Fund contributions	ACHIEVEMENT (USD)	OF	GOAL (USD)
Show goal details and history	0		200
	As Of 26-Feb-19		

HOW TO REPORT YOUR FOUNDATION GOALS ON MY ROTARY

3

Dashboard

Goal Center

Global View

Service Activities

Resources

Reports

Club Ratings

Contact Us

My Rotary

SETTINGS

Language

Rotary Club Central

2019-20 County Goals

Annual Fund contributions

PolioPlus Fund contributions

Major gifts

Bequest Society members

Benefactors

ACHIEVEMENT (USD)

GOAL (USD)

0 OF 1,500

As Of 18-Sep-18

ACHIEVEMENT (USD)

GOAL (USD)

0 OF 2,000

As Of 18-Sep-18

ACHIEVEMENT

GOAL

0 OF 1

As Of 18-Sep-18

ACHIEVEMENT

GOAL

0 OF 1

As Of 18-Sep-18

May 1st is the due date for clubs participating in grants

Identify your club goals for all 5 Foundation Goals

Be sure to Save

DEMO: Grant Module on DacDB

Timeline for 2023-2024 District Grants

Activity	Responsibility	Due date
Club on-line applications available on D7600 database DACdb	Club	Available now
Final Reports for 2022 -23 due to District	Club	Now till May 1 2023
District Grant Policy & Timeline for 2023-24 available on 7600 website	District	January 1 2023
Grant Management Seminars for Rotary/ Rotaract Clubs (At least one member of your club is required to participate in one of the two Grant Management Seminar (GMS) programs to be qualified for a District Grant or Global Grant in the 2023-2024 Rotary year)	Club	February 4 th 2023 (Saturday / 9AM - 11AM) March 20 th 2023 (Monday / 6PM - 8PM)
District Grant - Q&A (District Grants team will be available to answer questions related to grant application)	Club	April 13, 20, 27 2023 (Thursday / 6PM - 6.30 PM)
2023-24 Foundation Goals entered on MyRotary.org	Club	May 1 2023
Applications due to District Grants Subcommittee (no extensions of date)	Club	May 15 2023
District Grants Sub-committee review of club applications	District	May – June 2023
Submit spending plan to The Rotary Foundation (TRF)	District	June 2023
D7600 Foundation Stewardship 2022-2023 Financial Review	District	July - August 2023
TRF Block Grant approval and receipt of funds from TRF (Timing contingent upon TRF)	District	July – August 2023
Announcement to clubs regarding Spending Plan	District	July – August 2023
Notify recipients of awards and issue checks to lead club upon receipt of block grant from TRF	District	August 2023
Implementation and completion of projects	Club	Aug 2023 – May 2024
Final Reports for 2023 -24 due to District	Club	May 1 2024



THANK YOU

GLOBAL GRANT

subhead

GLOBAL GRANTS CAN FUND

- Humanitarian projects
- Scholarships for graduate studies
- Vocational training teams



HOW TO SECURE DDF FOR YOUR PROPOSED GLOBAL GRANT

- Review your proposed budget with Global Grants Committee
- Make individual and club donations to the Annual Fund in “honor” of the grant project.
- DRFC can approve DDF to replace “honored” giving (Cash Exchange Method-as funds available)
- Need more info? Ask

ROTARY SCHOLARSHIPS & PEACE SCHOLARS

Step 1: Application

- Contact Mike Little, District Subcommittee Chair mwlittle@vcu.edu to determine if candidate is eligible to be endorsed by Rotary District 7600. Must be prior to May, 2022. All Global Grant Scholar funding must be approved by John Padgett, District Foundation Chair.

Step 2: Submission

- Complete the application from the rotary.org website and download. Submit to District Subcommittee chair for review by May 31st, 2022. An interview is arranged with subcommittee with endorsement of local club

Step 3: Review

- Application is reviewed by the District Subcommittee. Recommendation forwarded to candidate and/or the Rotary Foundation in Chicago, ILL. by July 1st. Decision is made by November 2022 after world-competitive process

Michael W. Little (804) 350-0084 mwlittle@vcu.edu
District 7600 Subcommittee Chairperson

Rotary -building a network
of future leaders in the
world community through
Global Grant Scholars and
Peace Fellows



ROTARY PEACE CENTERS

