

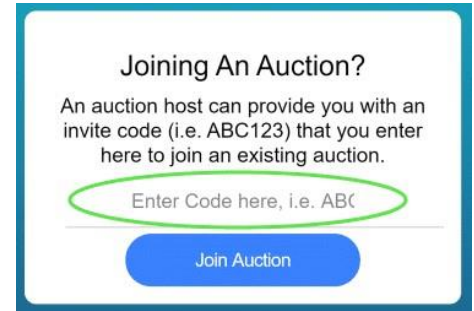
BID BEACON Quick Start Guide

Step 1 – Register and Login (LINKS AND QR CODES ON REVERSE)

Find Bid Beacon in app stores, or open <https://app.bidbeacon.com> in browser.

Step 2 – Join Auction

Depending on how you were invited or how you choose to access the auction, you may or may not see an auction listed on the home screen. If you do not, you will have to enter the invite code in the “Joining An Auction” box as shown to the right.



This invite code is **WMBNLG**, which is the invite code to our District Conference Virtual Silent Auction.

Step 3 – Setup Profile



You can set your Display Name to show something other than your actual name to other auction guests, a different email for admins to contact you at, and a phone number if you want to receive SMS notifications

Note that the profile can be accessed from the top right of the home page by clicking the gear icon when on a computer, or from “Edit Profile” in the side menu on your phone.

Step 4 – Enter Auction

If you’ve already joined an auction (or been automatically joined to an auction), you will see the auction listed on the home screen. Click View Items to be taken into the auction.



Step 5 – Browse Items Page

The main page shows time remaining at top, lists item categories, or item lists. Click in to the “Categories” to find the item list for that category. Exit the category by clicking back arrow at top left. The “Followed Items” tab shows items you’ve bid on or have marked as a favorite.

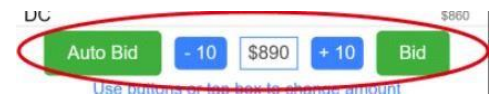



Step 6 – Item List

Click on item to view and bid, banner shows if outbid, or item type (i.e. Donation) if not a bidding item. Also shows current bid and winner.

Step 7 – Bidding on Items

At bottom of the item’s page you can set a bid amount and place the bid. Auto Bid lets you set a max amount you are willing to pay, and the system will bid up to that on your behalf



	Career Coaching Sessions	\$50
Paid For <input type="checkbox"/> Picked Up <input type="checkbox"/>		
Mad Bidder(Klaus Rubba)		
klaus@bidbeacon.com		
	Bid Total	\$117.00
	Surcharge	\$2.34
	Subtotal	\$117.00
	Owing	\$119.34

PAY \$119.34 NOW

Step 8 – Auction Results & Paying

At auction end you will get email summary of winnings, and can click View Results to see your winnings and amount owed. You will see a Pay Now button. Otherwise, coordinate payment with the auction hosts.



District 7600



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Thanks for joining the **District Conference Virtual Silent Auction!** All funds raised go toward **ending polio!**

ALL bidding for the Virtual Silent Auction is online through the Bid Beacon app.

Online bidding will continue **until Saturday, October 15, 2022, 8:30 PM.**

Download the app to your device

Scan the QR code on your phone



OR go to this link on your phone to get the app

<https://app.bidbeacon.com/app>

Invite code only

Can be scanned from inside the Bid Beacon app after it is installed to your device

OR type the code into the Bid Beacon app

WMBNLG

Register to this auction by going straight to the auction in a browser

<https://tinyurl.com/WMBNLG>

The invite code (WMBNLG) is a unique identifier. This identifier is embedded in the link so only those with the link can access and register. The auction is available via the web or through an iPhone/iPad app (iOS) or Android.