**Instructions for Alumni Association website: Speakers Bureau**

Greetings! Thank you for your interest in the Alumni Association Speakers Bureau. Our purpose is to provide Rotary clubs in district 7600 with the opportunity to invite an alumni member of Rotary to speak during a club meeting or event.

Our bureau contains members with rich and diverse backgrounds in Rotary. The Alumni Association Speakers Bureau (AASB) will include speakers who are former Rotary Peace Fellows, Ambassadorial Scholars, Group Study Exchange participants, Global and District Grant scholars, Vocational Training Team members, Rotary volunteers, Interact and Rotaract participants, recipients of Grants for University Teachers and Discovery Grants, and other Foundation program participants.

This program allows alumni to give back to those who invested in them and sponsored their participation in one or more of these programs. Although there will be no fee for their services, the host club or organization will be expected to pay for the cost of the speaker’s meal. The Speakers Bureau will also provide the opportunity for Rotary clubs, Rotaract clubs, Interact clubs and other Rotary programs to highlight Rotary International programs and to hear personal stories of how these programs impacted the lives of the participants.

**The process is simple.**

1. All you have to do is click on the link below to request a speaker and provide the requested information.
2. A member of the D7600 Alumni Association leadership team will be in contact with you regarding your speaker booking to finalize the details.
3. Please be sure to put in your requests at least 14 days out from your desired date.

**Link for Rotary clubs to request a speaker:** <https://docs.google.com/forms/d/e/1FAIpQLSets-eRYHfGAqS_EiSFuhoFMX0AZLJ1b3lE1iGs3HayrSdFBw/viewform?usp=sf_link>

Thank you so much for engaging alumni in your Rotary club! We are excited to work with you!