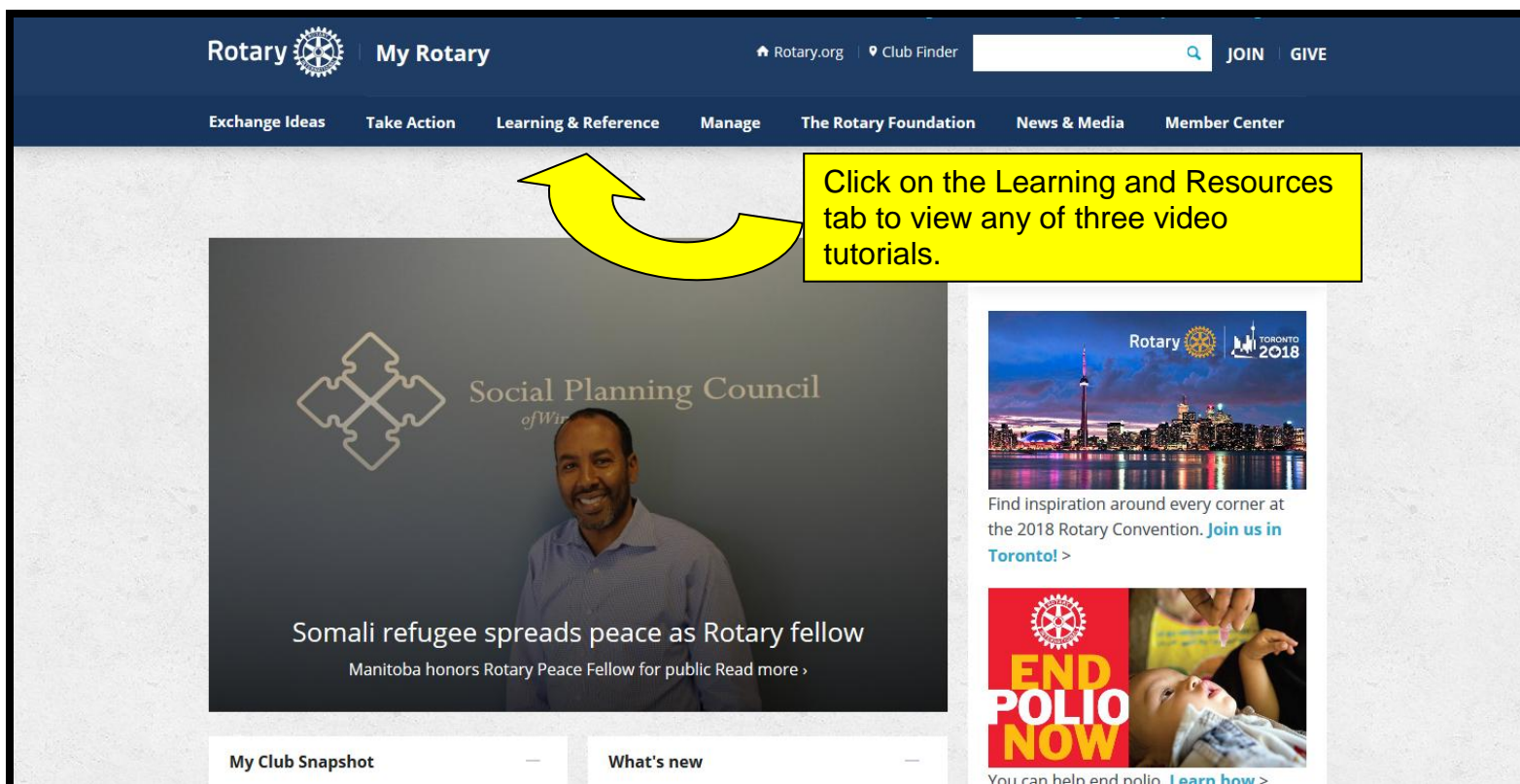


Rotary International's new website has undergone some revisions and the navigations have changed. This brief tutorial will help you navigate to some of the features you need the most.

To begin go to MyRotary.org and login. You will end up on the page below. Each of the tabs across the top is a place of interest to you. The drop down menus are filled with valuable information.

If this is the first time you are using this website you may want to go to the page and watch three new videos they've put together to help. To get to this page click on **Learning** and **Reference**, then, **Learn by Topic**, and then **Rotary.org**



You will end up on the page below.

Home | Learning & Reference | Learn by Topic | Rotary.org resources

Rotary.org resources

Welcome to Rotary's new website. This site reflects valuable input from Rotary members – plus new ideas we've developed to help you get more out of the site. The result is a faster, cleaner, state-of-the-art site. We've organized the site around your needs, making it easier for you to find what you're looking for and get your Rotary business done.

Check out the resources below to help you get started.

Where to begin

Take a tour of the new Rotary.org with three new videos: Choose a quick [overview](#) or spend more time and explore the [new Rotary.org](#) and [My Rotary](#) sites in-depth.

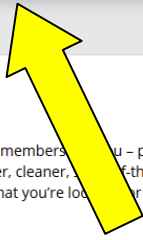
Learn how to create an account, join a discussion group, find a document, and more by visiting our [frequently asked questions](#).

Resources & Reference

- Follow our [digital blog](#) to get the latest Rotary.org information
- Find a [summary of website improvements and known issues](#)
- Read a [quick overview about the site](#)
- Learn how your club can [strengthen Rotary's image](#)

What do you want to do?

I want to...



Once you've viewed the videos (or passed by that step) the tab on the main page you will probably use the most is the Manage tab. **Click there.**

There's a lot on this page but if you just want to view or change your club's goals – look at the right hand side of the page where it says "What do you want to do? **Click the blue arrow and then scroll down to "View or Set Goals" and click.**

Home | Manage

Manage



What do you want to do?

I want to...



Club & District Administration

Access applications, forms, and documents to carry out club and district tasks, such as updating club, officer, and member data; running reports; paying dues; viewing contribution information; chartering a club; and more. You will need to sign in to access this section. (Note: Club & District Administration contains many of the links formerly available via Member Access.)

[View all forms and reports](#)

Products & Services

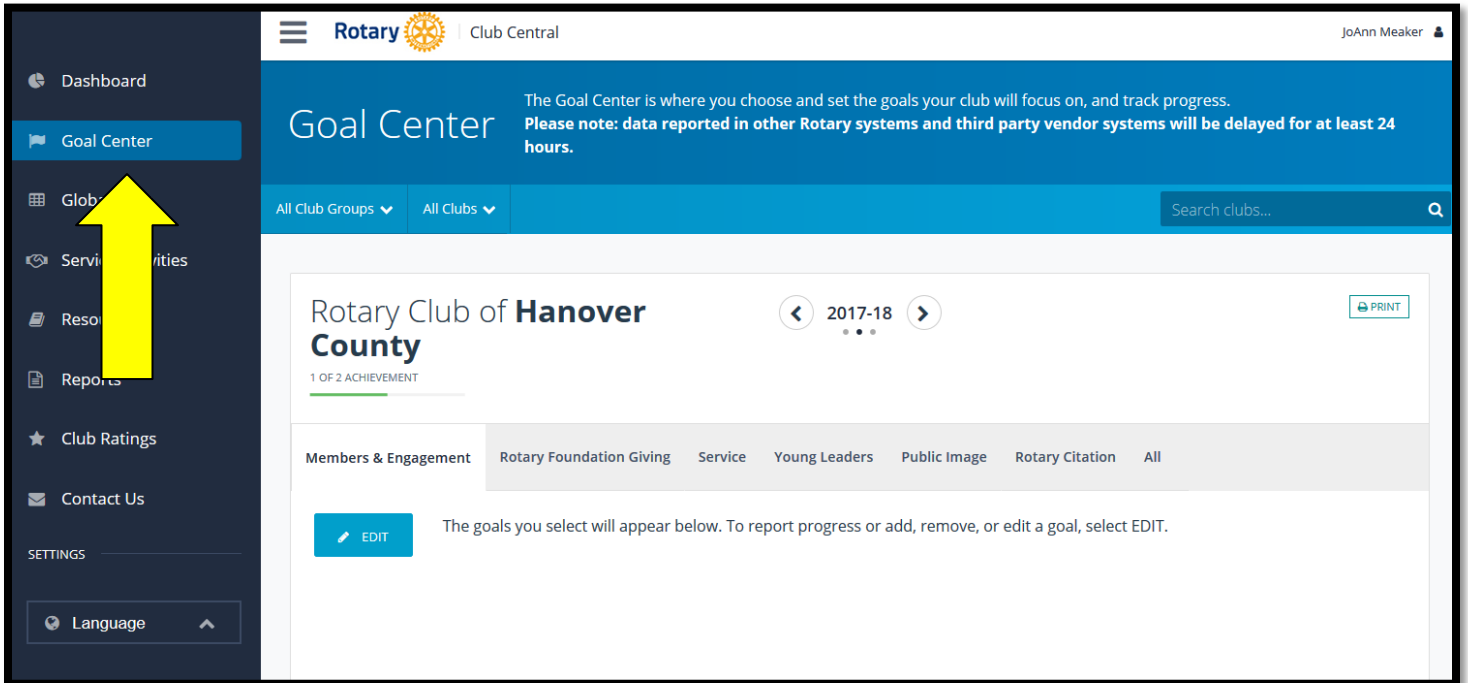
Order materials from our Shop

Our online catalog includes a wide selection of membership, training and public relations materials, DVDs and books, certificates and awards, and more.

SHOP

Licensed vendors

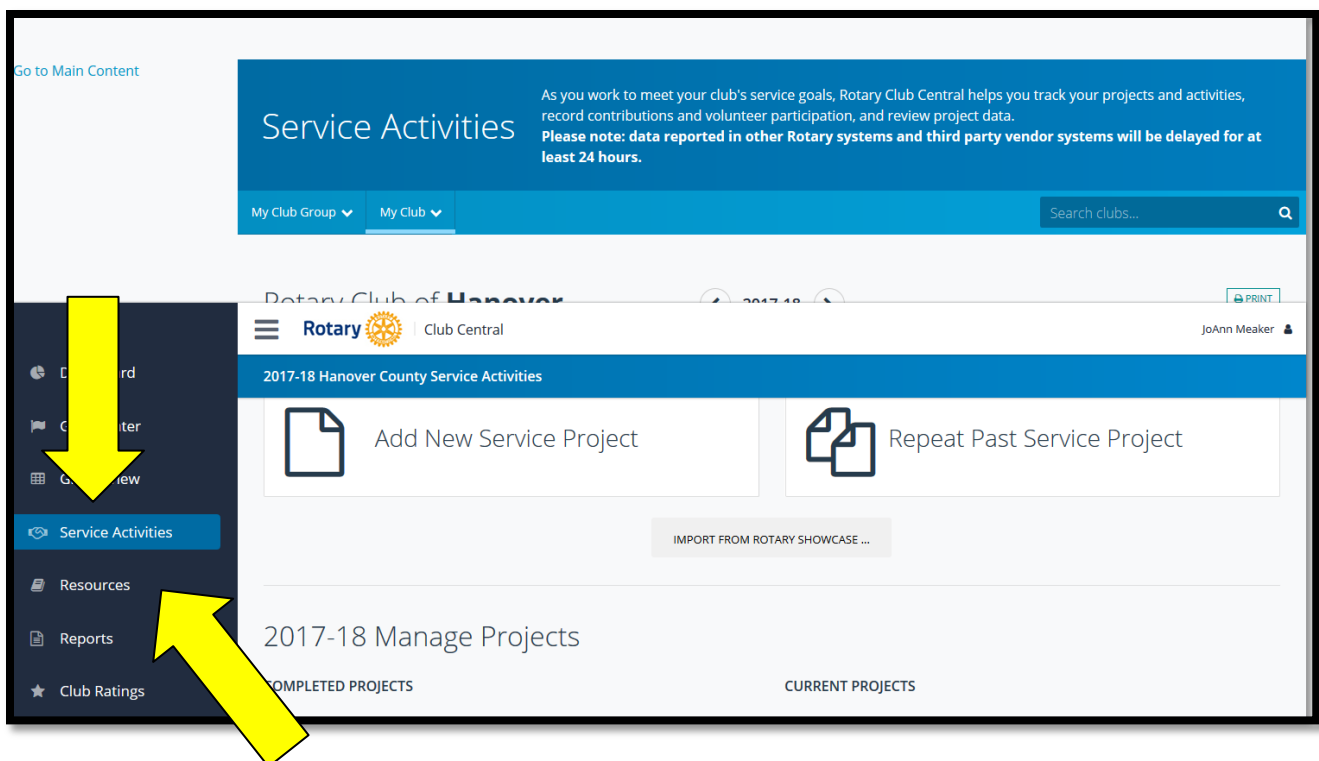
You have now been transferred to Rotary Club Central – and will see the Dashboard. In the left hand column you'll find Goal Center. **Click on Goal Center.**



The tabs highlighted in light blue indicate all the goals you can set for your club for your Rotary year. Club leaders, including the incoming, current, and past president, secretary, treasurer, executive secretary, Foundation chair, and membership chair can edit goals and achievements for their year in office. All club members can view club goals and achievements.

The last tab is the Rotary Citation (formerly known as Presidential Citation). Update this to earn the citation at the end of the Rotary year.

In addition to setting and updating your club goals, you can post and update your club's service activities. **Click on Service Activities** to make these changes.



Another valuable page is the Resources page. **Click on Resources.**

[Go to Main Content](#)

Resources

[PRINT](#)

General Resources

RESOURCE	DESCRIPTION
Rotary Club Central Resources course in the Learning Center	Take our online course to find helpful resources that support club and district leaders in navigating and using Rotary Club Central.

Membership Resources

RESOURCE	DESCRIPTION
Rotary Club Health Check (PDF)	Evaluate the health of your club and identify strengths and opportunities for improvement.
Membership Assessment Tools (PDF)	Understand the similarities between your club and community to recruit and retain members.
Strengthening Your Membership: Creating Your Membership Development Plan (PDF)	Develop a plan to recruit, engage, and retain members.
Connect to Membership Leads (PDF)	Manage membership leads for your club or district.
Club Flexibility	Understand how the most recent Council on Legislation flexibility measures can help your club.